

**Readout<sup>i</sup>**  
**Canadian Psychological Association (CPA)**  
**Board of Directors Meeting**  
**November 7 and 8, 2020**

**The CPA Board of Directors met on November 7<sup>th</sup> and 8<sup>th</sup>, 2020 at which time the following topics were discussed, and decisions made:**

- The CFO presented the Board with:
  - a proposed 2021 budget for the association, developed by the CPA Head Office staff. The proposed budget had been reviewed and approved by the Presidential Officers on October 16<sup>th</sup>, 2020. A motion for the Board to approve the 2021 budget as proposed was approved unanimously.
  - The 2020 interim financial statements for the association
  - A statement of CPA Section finances
  - An update on the CPA/CPAP professional liability insurance program
- CPA's partner associations – Council of Canadian Departments of Psychology (CCDP), Canadian Council of Professional Psychology Programs (CCPPP), Council of Professional Associations of Psychologists (CPAP) and the Canadian Society for Brain, Behaviour and Cognitive Science (CSBBCS) reported on their activity since the June 2020 CPA Board meeting.
- Board confidentiality and conflict of interest: Board agreed that the revised Code of Conduct sufficiently addresses conflict of interest and how these are to be handled by Board members. The Board agreed that the by-laws committee should review the code's conflict of interest guidelines as these may apply to eligibility to serve on CPA's Board of Directors. The by-law committee to report back to the Board at their March 2021 meeting. The sharing of a post Board meeting readout addresses Board member concerns about balancing confidentiality of Board discussion with need to report back to constituents on Board proceedings.
- Sharing and posting of Board meeting proceedings: The Board discussed the need to report back to respective constituents (e.g. Sections, students, partner associations) about issues discussed and decisions made by the Board. Records of Decisions, rather than Minutes of meetings are kept and concern was expressed that Records of Decisions, without much detail about context and discussion, may not be informative for those not at the meeting. The Board decided staff would draft a post-Board meeting report, or readout, which can be shared and posted publicly. The readout will be made available within 3 weeks of each Board meeting.
- A motion was passed to appoint an honorary president for 2020/21. The name of the honorary president will be made public when and if the appointment is accepted.
- The CEO and senior staff submitted an Operations Report to the Board which details staff led activity, organized by the CPA's 2020 Strategic goals. Also presented to the Board was an updated risk management report, detailing the status of any risks facing the Association. The Board discussed its concern about the volume of work taken on by staff, work which was augmented in 2020 by issues related to the pandemic and human rights and social justice. The

CEO is to lead senior staff through a priority settings exercise to maintain focus on CPA's strategic goals and manage workload.

- CPA's Pillar Committees (Science, Education and Training, Practice) submitted their reports to the Board. The following decisions were made:
  - Passed a motion that students can hold only one of the following three grants during any given year: Student Section research grant, Association student research grant and the Association research/leadership grant.
  - The Chair of the Professional Affairs Committee is to take the report from the Professional Training Summit back to the committee for review and develop a proposal to the Board for follow-up of recommendations.
- The Board considered a complaint submitted by its committee of past presidents about a former member of the association. The Board identified a policy gap governing how awards and fellowship status are accorded and whether or not they can be rescinded, especially for former members. That Board passed a motion to create policy to guide future eligibility criteria for awards and if, and when they may be rescinded. The Board also committed to identifying and implementing actions that will serve restorative justice for the Association. A subcommittee was struck to undertake this work for the Board's review.
- Passed a motion to accept the Terms of Reference of the International Relations Committee and Canadian National Panel.
- Passed a motion to accept the Terms of Reference for the Human Rights and Social Justice in Psychology Committee (standing). The committee will have up to 10 members and a call for applications for membership will be issued now. The committee plans for a diverse membership along many dimensions, inclusive of psychological specialty.
- Passed a motion proposed by the Student Section that a new position on human rights and social justice be created on its executive.
- Passed a motion to enable all Sections to create a Section Associate category available to those interested in the subject matter expertise of a section but not necessarily in association membership. The section associate category will be launched in 2021, on a two-year trial basis so that the association can assess its impact. Associates will not have access to member benefits, cannot vote in the affairs of the association or hold office.
- Convention 2021 update: the convention will be virtual again in 2021, several new innovations in presentation type will be launched, alternate formats for an abstract book will be considered.
- Character queries on membership applications (i.e. questions about whether a member had been disciplined by a regulatory or other body or been found guilty of a criminal offence): The Board discussed whether to continue ask the character questions on application and whether to ask them on renewal of membership. This led to a discussion of the role and mandate of the

Committee on Ethics if an affirmative answer is received. The issue will be brought back to the Committee on Ethics. Policy may be revisited by the Board thereafter.

- The Board passed a motion to no longer issue member certificates as in the past at times there has been a lack of understanding of the role of these certificates.

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<sup>i</sup> Readout: a document that summarizes the content of a meeting; official statement